

**CTSA Clinical Trials/UPICT WebEx**  
**June 4, 2009 11:00AM (CDT)**  
**Draft Call Summary**

**In attendance:**

Gary Dorfman, MD (Chair)  
Denise Aberle, MD  
Patricia Cole, MD, PhD  
James Frost, MD, PhD  
Yaorong Ge, MD  
Wen-Lin Luo  
David Miller  
P. David Mozley, MD  
Bradford Navia  
Kevin O'Donnell

Rathan Subramaniam, MD  
Daniel Sullivan, MD  
Annick Van den Abbeele, MD  
Linda Velasquez, MS  
Walter Wolf, PhD  
Jeffrey Yap, PhD

**RSNA**  
Susan Anderson  
Mary Cerceo

**UPICT Template (Dr. Dorfman)**

- QIBA VolCT Technical Committee has extracted their Profile on late stage lung cancer into UPICT template.
- Dr Channin sent a proposed revision of the UPICT template with a different organization.
- Several definitions are still not harmonized; both RSNA staff and Dr Channin are working on glossaries with definitions and harmonized terms.
- Dr. Dorfman met with RSNA staff and members of the Radiology Informatics Committee to discuss congruity with efforts towards structured reporting and other informatics efforts.
- Dr Dorfman reported that the draft template was used at his institution's CTSA as guidance for domains that need to be addressed in the imaging section of a clinical trial; feedback was positive and users commented that it assisted clinicians in organizing their thinking.
- A disclaimer should be listed on the top line stating, "Please consult with your imaging department." so that it is clear that an imaging department could support the template
- Dr. Mozley suggested adding a section titled "Claims", which would be a declaration about what can and will be delivered if the protocol is followed. The Claims section should follow the executive summary.
- If a term is too technical or may be confusing, a synonym will be used.
- Dr. Patt is currently working on a document that will give guidance to authors.

**CTSA UPICT Wiki**

- Items to be posted for discussion on Wiki:
  - Dr Channin's draft of the UPICT protocol; terms from glossary will be highlighted. The draft will be posted to show organizational differences.
  - The Netherlands FDG PET protocol supplied by Dr Boellaard with appropriate attributions.
  - The protocol outline (headings) used by the QIBA VolCT Technical Committee

- The CTSA Trials/UPICT group will be asked to comment on the draft templates' organization and feel.

**Next Steps:**

- Items to be posted on CTSA UPICT Wiki (<http://upictwiki.ctsa-imaging.org>):
  - Latest version of UPICT template (Dr Dorfman) with highlighted terms for glossary
  - The outline (headings) used in the VolCT protocol.
  - Netherlands FDG PET protocol
- Once materials are posted, the committee will receive login/password information in order to view and comment on the documents
- Comments particularly needed on organization preferences (nesting), any missing domains, unclear domain areas, vague terms
  - For extensive changes, download the document, change in Track Changes mode and repost in Folder on Wiki
  - Next call is July 2, 2009 11:00AM (CDT)